



Legislation Text

File #: 20-1097, Version: 1

Memorandum

Date: November 17, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: District 3 Supervisor, Eddie Crandell / District 2 Supervisor, Bruno Sabatier

Subject: Consideration of Ordinance allowing Microenterprise Home Kitchen Operations with a Pilot Program

Executive Summary: (include fiscal and staffing impact narrative):

AB626 allows for a home kitchen to be utilized for a limited number of meals per week, and a limited amount of income to individuals wishing to start a home based food facility. In order to allow this to occur in Lake County, we must opt in and allow the permitting of such facilities.

On July 21, 2020, the Lake County Board of Supervisors approved moving forward with producing an ordinance opting in for AB626 and offering a Microenterprise Home Kitchen Operations permit to the public.

Staff expressed concerns about workload during the board meeting as well as during our meetings which were convened and concluded with the ordinance before the board today. In order to lessen the potential workload, it was decided to do a pilot program. This will allow a maximum of two (2) applications per month for a maximum of 10 total applications during the pilot program period. The applications will also be separated at 2 per district to ensure that the program will be accessible around the county and not concentrated in one area.

Special Districts also provided some requests such as the need for a grease trap. In addition to ensuring the safety of sewer systems, a request for water quality was also added, especially if the residence is on a well.

The permit requires approval of landlord if the residence is not owned by the applicant and also requires a zoning permit or minor use permit depending on whether or not food is being delivered only or if curb side/consumption on site is occurring. A minor use permit would be necessary to ensure that parking and traffic issues would be mitigated prior to approving a permit.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

☐ Not applicable

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input checked="" type="checkbox"/> <i>Revenue Generation</i> |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> <i>Cost Savings</i> |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Approve ordinance for a second reading in the next BOS meeting