



Legislation Text

File #: 20-1143, Version: 1

Memorandum

Date: December 1, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Board of Supervisors

Subject: Adopt Proclamation Commending Jan Coppinger for her 12 Years of Service to the County of Lake

Executive Summary: (include fiscal and staffing impact narrative):

WHEREAS, Jan Coppinger was hired as the Special Districts Fiscal Officer on October 16, 2008, where she excelled at managing over 27 different budgets and funds as well as supervising and directing fiscal staff; and

WHEREAS, On May 15, 2013, Jan was promoted to the Utility Systems Compliance Coordinator where she was responsible for the coordination of environmental and regulatory compliance for water and wastewater systems, funding, and construction activities; and

WHEREAS, During Jan's time as the Utility Systems Compliance Coordinator she played an instrumental role in securing three major drought grants; and

WHEREAS, On July 6, 2016, the Lake County Board of Supervisors promoted Jan to Special Districts Administrator. As Administrator she managed a multimillion dollar budget, oversaw the operation of 9 water systems and 4 wastewater systems serving over thirty thousand customers in Lake County, and managed a staff of 45;

WHEREAS, Throughout the course of her work, Jan has established many meaningful and professional relationships with local tribal governments and worked to address their concerns as County capital projects were constructed; and

WHEREAS, In 2015, after the devastating Valley Fire, Jan coordinated with local, state, and federal representatives to secure over ten million dollars in grant funding to install a sewer system in the community of Anderson Springs, making it possible for fire survivors to rebuild on lots that would otherwise be unbuildable; and

WHEREAS, In addition, following the Valley Fire, Jan's efforts with FEMA lead to the rebuilding of two water systems, Bonanza Springs and Starview, devastated during in the fire in the community of Cobb; New water mains, services, meters and additional fire hydrants were installed during the

reconstruction project; and

WHEREAS, Jan has shown admirable commitment and dedication to the service of Lake County Special Districts; and

WHEREAS, After more than 12 years of proud public service, Jan Coppinger will retire from the County of Lake Special Districts on December 1, 2020.

NOW, THEREFORE, BE IT PROCLAIMED that on behalf of the Lake County Board of Supervisors, I hereby commend Jan Coppinger for her years of services to Lake County and wish her happiness in her retirement.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> <i>Revenue Generation</i> |
| | | | <input type="checkbox"/> <i>Cost Savings</i> |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action:

Adopt Proclamation Commending Jan Coppinger for her 12 Years of Service to the County of Lake