



Legislation Text

File #: 20-1262, Version: 1

Memorandum

Date: January 12, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: (a) Demonstration of Zoom Webinar Option for Board of Supervisors (BOS) Meetings, and (b) Consideration of Direction to Staff to Implement Zoom Webinar for BOS meetings

Executive Summary: (include fiscal and staffing impact narrative):

Staff requests an opportunity to demonstrate Zoom Webinar to your Board, as an alternative to the regular Zoom meetings we have been using since spring 2020.

Members of your Board have very likely been exposed to Zoom Webinars through State-hosted or other meetings. Some potential benefits may not be readily discernible as a participant. A number of jurisdictions are now using Zoom Webinar to limit meeting disruptions and make hosting of meetings more efficient.

Staff requests an opportunity to demonstrate Zoom Webinar to your Board, and present the advantages and disadvantages, in the event your Board may wish to direct staff to make the switch. A basic demonstration and cost information will be provided.

In terms of cost, presently, your Board's Zoom Business license cost is \$16.65 per month for the package. With upgrade to Zoom Webinar for Business, the license cost would be \$49.98 per month for the same capacity. If need arose to go up to the next level capacity of 500 participants, the total monthly cost would be \$133.32.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?

Reason for request to waive bid?

Recommended Action:
Demonstration and possible direction to staff.