



Legislation Text

File #: 20-1277, Version: 1

Memorandum

Date: January 11, 2021

To: The Honorable Bruno Sabatier, Chairman, Lake County Board of Supervisors

From: Brian L. Martin, Sheriff/Coroner/OES Director

Subject: A) Approve the FY 2020 Emergency Management Performance Grant application in the amount of \$138,093, (B) Authorize Sheriff Brian Martin to sign the Grant SubAward Face Sheet, the Authorized Agent document and the Subrecipient Grants Management Assessment form; (C) Authorize County Administrative Officer, Carol J. Huchingson to act as the Authorized Agent on behalf of the County to sign the Standard Assurances and initial each page, the Lobbying Certification and the FFATA Financial Disclosure document and (D) Authorize the Chairperson of the Board of Supervisors to sign the Certification of the Governing Body Resolution.

Executive Summary: The Sheriff's Department is requesting approval to submit the Emergency Management Performance Grant (EMPG) application for FY 2020. The amount of this grant totals \$138,093 and has a 100% county match. This grant will pay a portion of salaries for employees budgeted in 2201 that perform emergency management duties. These employees are certified in the Professional Development Series of Emergency Management and include OES Manager Dale Carnathan, OES Coordinator Willie Sapeta, OES Assistant Teresa Stewart, Lt. Gavin Wells, Sheriff/Coroner Administrative Manager Mary Beth Strong and Sr. Staff Services Analyst Nancy McCarrick. 50% of the time spent on OES duties are reimbursable to the County General Fund. These monies have been budgeted in the Sheriff/OES budget 2704. The County match has been budgeted in the Sheriff/Coroner budget 2201. These funds reimburse the Sheriff/Coroner budget 2201 for a portion of salaries for employees in this budget that perform emergency management duties.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> <i>Revenue Generation</i> |
| | | | <input type="checkbox"/> <i>Cost Savings</i> |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: A) Approve the FY 2020 Emergency Management Performance Grant application in the amount of \$138,093, (B) Authorize Sheriff Brian Martin to sign the Grant SubAward Face Sheet, the Authorized Agent document and the Subrecipient Grants Management Assessment form; (C) Authorize County Administrative Officer, Carol J. Huchingson to act as the Authorized Agent on behalf of the County to sign the Standard Assurances and initial each page, the Lobbying Certification and the FFATA Financial Disclosure document and (D) Authorize the Chairperson of the Board of Supervisors to sign the Certification of the Governing Body Resolution.