



Legislation Text

File #: 20-1294, Version: 1

Memorandum

Date: January 19, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Discussion and Possible Direction to Staff Regarding Friday Closures

Executive Summary: (include fiscal and staffing impact narrative):

As your Board recalls, on November 17, 2020, you adopted a resolution directing the “soft opening” of County offices on Fridays, whereby Departments otherwise closed to the public on Fridays assign at least one staff person to provide basic customer service on Fridays beginning January 8, 2021, with full reopening on Fridays to take effect in April 2021.

At the request of Chairman Sabatier, I am bringing this matter back to your Board for consideration in the event you desire to make any changes in your directive as a result of the worsening pandemic conditions.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> <i>Revenue Generation</i> |
| | | | <input type="checkbox"/> <i>Cost Savings</i> |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Possible direction to staff.