



## Legislation Text

File #: 20-1293, Version: 1

### Memorandum

**Date:** January 19, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer

**Subject:** (a) Consideration of County Response to Worsening Pandemic Conditions and Impacts to Service Delivery and, (b) Resolution Authorizing Temporary Reduction of In-Person Delivery of County Services to the Public due to COVID-19 Pandemic Conditions

**Executive Summary:** (include fiscal and staffing impact narrative):

As your Board is well aware, pandemic conditions have worsened dramatically in recent weeks, with an increasing number of COVID-19 positive cases impacting the County workforce. On January 5, your Board took action to create an ad hoc committee to work with department heads in the efforts to comply with our COVID-19 Public Health Emergency - Worksite Protection Protocol and since that date, the committee has met several times to address the many complex issues departments are facing as they attempt to keep employees and the public safe while maintaining services to the greatest extent possible.

The focus of the committee's discussions has been around how, during this critical time, we can pivot back to providing services to the public without (or with very minimal) in-person contact, as we did much earlier on in the pandemic, beginning in March to June 1, 2020. By doing all we possibly can do to keep our workforce safe and well, we are better able to keep services in place, until conditions improve and we are able to reopen fully.

To facilitate this discussion, staff has drafted the attached resolution which, if approved by your Board, would authorize temporary reduction of in-person service delivery due to COVID-19 pandemic conditions.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development               | <input checked="" type="checkbox"/> Disaster Recovery           | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration            | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                  | <input type="checkbox"/> Revenue Generation  |
|   |   |  | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action: (a) Consideration/direction to staff. (b) Adopt Resolution Authorizing Temporary Reduction of In-Person Delivery of County Services to the Public due to COVID-19 Pandemic Conditions.**