



Legislation Text

File #: 21-32, Version: 1

Memorandum

Date: February 09, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Consideration of (a) Resolution Amending Resolution No. 2020-133 to Amend the FY 2020-21 Adopted Budget by Adjusting Reserves, Fund Balance Carry Over, Revenues, and Appropriations; and (b) Resolution Amending Resolution 2020-134 to Amend the Position Allocations for FY 2020-21 to Conform to the Mid-year Budget Adjustments.

Executive Summary: (include fiscal and staffing impact narrative):

Staff has completed a collaborative mid-year review of the FY 2020-21 budget and associated staffing levels. The resulting recommendations are reflected in attachments hereto.

The mid-year budget resolution makes necessary adjustments to selected budget units to continue funding County operations through the remainder of the fiscal year. The attached Mid-Year Budget Highlights narrative provides an overview and brief summary of the significant issues in the County's FY 2020-21 Budget at the mid-year point, as well as describing the details of the requested budget adjustments. In fall of 2020, your Board implemented the long awaited classification and compensation study. Additional appropriations to cover are needed in some General Fund (GF) Departments, whereas others are able to cover for now, with salary savings, due to continuing position vacancies. Assuming implementation of the study leads to better recruitment outcomes by FY 2021-22, we expect additional appropriations will be required in other GF budget units for the next year. For our large self-funded departments, all have indicated ample state/federal allocations to cover.

At this time, a review panel consisting of staff and members of your Board, is always recommending \$612,367 in Cann Grant awards to County Departments. A spreadsheet outlining those recommendations is attached hereto and will be reviewed with your Board as a whole. Your Board can then adopt each Cann Grant appropriation as part of your approval of Mid-Year Budget Adjustments.

County Department Heads and their fiscal staff continue to monitor expenditures closely and provide the necessary information for your Board to make budget decisions. I greatly appreciate the assistance of the Department Heads and their staff in preparing this report and presenting the recommendations herein for your Board's consideration.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

☐ Not applicable

☒ Well-being of Residents

☒ Public Safety

☒ Infrastructure

☒ *Technology Upgrades*

☒ Economic Development

☒ Disaster Recovery

☒ County Workforce

☒ *Revenue Generation*

☐ Community Collaboration

☒ Business Process Efficiency

☒ Clear Lake

☐ *Cost Savings*

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action:

Staff recommends your Board (a) Adopt Resolution Amending Resolution No. 2020-133 to Amend the FY 2020-21 Adopted Budget by Adjusting Reserves, Fund Balance Carry Over, Revenues, and Appropriations; and (b) Adopt Resolution Amending Resolution 2020-134 to Amend the Position Allocations for FY 2020-21 to Conform to the Mid-year Budget Adjustments.