



## Legislation Text

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File #: 21-39, Version: 1

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### Memorandum

**Date:** February 23, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Lars Ewing, Public Services Director

**Subject:** Approve the Cost Sharing Agreement between the County of Lake and the City of Lakeport for Phase One of the Lake County Recreation Center Feasibility Study

**Executive Summary:** (include fiscal and staffing impact narrative):

Recently Supervisor Scott and I have been in discussions with staff from the City of Lakeport, City of Clearlake, Lakeport Unified School District, and Hope Rising regarding the possibility of establishing a community recreation center in Lake County. Initially the conversations were focused on a desire for a public swimming pool in the Lakeport area, but over time the group widened its scope to the concept of a facility, not limited to a pool, where the greater Lake County community could develop a passion for health, wellness and fitness.

The discussions progressed to a point that a needs assessment and feasibility study were necessary to better inform the group and provide a basis for presentations to the respective governing bodies. Consequently, in October 2020 the City of Lakeport solicited a Request for Proposals (RFP) from qualified firms to conduct and prepare a needs assessment and feasibility study for the planning, funding and creation of an indoor multigenerational recreation center (or centers). Furthermore, the RFP requested firms to take a system-wide approach to evaluate current recreational facilities and amenities in the area to help the task force and local agencies develop goals, policies, program pricing methodology and guidelines, along with achievable strategies.

The RFP separated the scope of work into two phases. Phase One proposes a market analysis, citizen participation plan, identification of potential partners, and a presentation of preliminary findings to the appropriate governing bodies. Phase Two would include the development of a concept design, cost estimates, operational analysis, and a final report to be presented to appropriate governing bodies. The cost estimate for Phase One is \$60,000; the cost estimate for Phase Two is \$92,000.

The task force recognized that the broader geography of the entire county may result in a recreation center with either one large combined center or two separate centers. With that in mind, the task force recommended equal financial participation from the three local agencies to fund the study, with the City of Lakeport as the awarding body for the contract. Consequently the County's recommended contribution is \$20,000 for Phase One, and \$31,000 for Phase Two. Funding for both phases was

approved by your Board on February 9<sup>th</sup> through the Cannabis Internal Grant Program. However it is important to note that Phase Two would only be executed if the preliminary work performed in Phase One demonstrates a benefit of advancing the project, and would only include County financial participation upon your Board's approval after receiving a presentation of the preliminary findings.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \$20,000 Amount Budgeted: \$20,000 Additional Requested: 0 Future Annual Cost: 0

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable             |
| <input checked="" type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input checked="" type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> <i>Revenue Generation</i>  |
|   |  |   | <input type="checkbox"/> <i>Cost Savings</i>        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

**Recommended Action:** Approve the Cost Sharing Agreement between the County of Lake and the City of Lakeport for Phase One of the Lake County Recreation Center Feasibility Study and Authorize the Chair to Sign the Agreement