



Legislation Text

File #: 21-101, Version: 1

Memorandum

Date: March 16, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Maria Valadez, Registrar of Voters

Subject: Approve Late Travel Claim for Poll Worker Lorelei Franco in the amount of \$28.47 and Authorize the Auditor-Controller to Process Payment.

Executive Summary:

Lorelei Franco was hired as a poll worker for the November 2020 General Election, she attended clerk training class on 10/28/20 and tech training class on 11/1/2020.

Unfortunately it was not discovered, until Ms. Franco received her check, that she was paid mileage for only one class attendance. Per Resolution No 2020-143, those poll workers incurring travel expenses for attending classes shall receive travel reimbursement. Ms. Franco received travel reimbursement for attending the 11/1/2020 class but no travel reimbursement for attending the 10/28/2020 class.

The Registrar of Voters office requests your Board authorize the Auditor-Controller to process payment in the amount of \$28.47 for Ms. Franco's late travel claim for attending class on 10/28/2020.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Approve Late Travel Claim for Poll Worker Lorelei Franco in the amount of \$28.47 and Authorize the Auditor-Controller to Process Payment.