



Legislation Text

File #: 21-171, Version: 1

Memorandum

Date: March 16, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol Huchingson, County Administrative Officer

Subject: Agricultural Specialist Extra-Help Position

Executive Summary: (include fiscal and staffing impact narrative):

Staff submits for your Board's consideration and approval the creation of an Extra Help Agricultural Specialist, tied to grade 107 at \$15.84 per hour.

There are various departments within the County that use extra help staff to perform clerical, administrative, general support, and seasonal work.

The creation of the Extra Help Agricultural Specialist classification will give Agricultural Department the ability to hire seasonal Specialist to carry out the duties assigned in the Insect Detection Trapping Program. This is an Extra-Help temporary position starting the last week of April and ending last week of October each year.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Staff requests your Board's approval to create an Extra Help Agricultural Specialist, tied to grade 107 at \$15.84 per hour.