



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Legislation Text

File #: 21-178, Version: 1

Memorandum

Date: March 16, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Pam Samac - Human Resources Director

Subject: Consideration of a Resolution Amending Resolution No. 2021-17 Establishing Position Allocations for Fiscal Year to Conform to the Mid-Year Recommended Budget for Fiscal Year 2020-2021, Revising Salaries for Budget Unit 8695, Special Districts.

Executive Summary: (include fiscal and staffing impact narrative):

During mid-year budget review, Special Districts requested and your Board approved the allocation of one (1) Special Districts Customer Service Supervisor classification. The Special Districts Customer Service Supervisor classification had previously been assigned grade A21 and the salary has not been revised to reflect the findings from the Classification and Compensation study.

Based on the County's internal equity between supervisors and subordinates, the Human Resources Director is proposing the following grade:

Proposed Grade and entry step: S15 \$19.30 hourly

Subordinate Classification Special Districts Customer Service Coordinator
Current Grade: G09 \$16.64 hourly

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

**Staff requests your Board's approval to Amend Resolution No. 2021-17
Establishing Position Allocations for Fiscal Year to Conform to the Mid-Year
Recommended Budget for Fiscal Year 2020-2021, Revising Salaries for Budget Unit 8695,
Special Districts, pending meet and confer with the employee union.**