



## Legislation Text

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File #: 21-216, Version: 1

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### Memorandum

**Date:** April 13, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Todd Metcalf, M.P.A.

**Behavioral Health Services Director**

**Subject:** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the purchase of one (1) customized Transit Passenger Wagon van from Redwood Ford in Ukiah for \$44,001.39.

**Executive Summary:** As you are aware, our Department was awarded Cann Grant funding to provide mobile outreach to the community. For reference, please find enclosed with this memorandum the grant application.

These funds are reflected in the Department's approved budget for 20/21.

The purchase of this vehicle must take place outside the normal process of procuring three competitive bids. Because of the vehicle's unique nature with the inclusion of a build package to include shelving and an extra seat, three competitive bids from a "local" or somewhat local dealership is not achievable. After an exhaustive period of research, our Department was not able to find a vehicle that would meet our needs for this program within Lake County.

Our Department received a quote on a suitable vehicle from Redwood Ford in Ukiah. Find attached the quote and vehicle specifications.

The total cost for this vehicle is quoted at \$44,001.39.

This quote comes under budget for the project, which will allow us to invest more in customization of the vehicle than previously anticipated.

Our Department requests authorization for the Behavioral Health Services Director to purchase the vehicle as described and presented in this memo.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$44,001.39 Amount Budgeted: \$44,001.39 Additional Requested: \$0 Future Annual Cost: TBD

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- ☒ Well-being of Residents
- ☐ Economic Development
- ☐ Community Collaboration

- ☐ Public Safety
- ☐ Disaster Recovery
- ☐ Business Process Efficiency

- ☐ Infrastructure
- ☐ County Workforce
- ☐ Clear Lake

- ☐ Not applicable
- ☐ *Technology Upgrades*
- ☐ *Revenue Generation*
- ☐ *Cost Savings*

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested? 38.2

How long has Agreement been in place? N/A

When was purchase last rebid? N/A

Reason for request to waive bid? Unique Nature of Goods/Services

**Recommended Action: (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the purchase of one (1) customized Transit Passenger Wagon van from Redwood Ford in Ukiah for \$44,001.39.**