



Legislation Text

File #: 21-298, Version: 1

Memorandum

Date: April 20, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Approve in concept, Amendment to the Uniform and Clothing Purchase Policy and Exhibit A, and Direct the Human Resources Director to Conduct the Meet and Confer process with our labor representatives

Executive Summary: (include fiscal and staffing impact narrative):

On April 13, 2021, your Board approved recommended changes, in concept, to the Uniform and Clothing Purchase Policy. Shortly thereafter, it was discovered that one recommended change was inadvertently left off of Exhibit A. Specifically, staff requests the maximum cost for jackets be raised from \$75 to \$125, based on information from department heads about jacket pricing at this time.

Attached is a corrected Exhibit A illustrating the proposed maximum cost of jackets at \$125 highlighted in green. The other changes staff recommended and your Board approved in concept on April 13, 2021 are highlighted in red. Finally, the minor revisions your Board requested during discussion on April 13, 2021 are now included in the draft policy document.

With your Board's approval of the new maximum for jackets, the Human Resources Director will move on to meet and confer.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: By motion, approve in concept, amendment to the Uniform and Clothing Purchase Policy, authorizing the HR Director to initiate meet and confer with our labor groups.

