



## Legislation Text

File #: 21-302, Version: 1

### Memorandum

**Date:** May 4, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Todd Metcalf, M.P.A.

**Behavioral Health Services Director**

**Subject:** (a) Waive the formal bidding process pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve Amendment 1 to the Agreement between the County of Lake and Social Solutions Global, Inc. (SSG) for the Service and Coordination of Activities Involved With the Lake County Continuum of Care Homeless Management Integration System (HMIS) Software for Fiscal Years 2020-21 through 2023-24 to allow for an increase to the total number of licenses provided and an increase to the contract maximum of \$137,670.00 for a total of \$253,570.00 and authorize the Board Chair to sign the Agreement.

**Executive Summary:** LCBHS is the lead administrative agency for the Lake County Continuum of Care (CoC). One of the federal requirements of CoCs is to have a Housing Management Information Systems (HMIS), which therefore falls under the responsibility of LCBHS. The Lake County CoC has determined that Social Solutions Global, Inc. (SSG) was the best choice for this project. It has been determined that there is a need for 10 additional user licenses for the remainder of the total 3-year contract term.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \$253,570.00 Amount Budgeted: \$115,800.00 Additional Requested: \$137,670.00 Future Annual Cost: TBD

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development               | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration            | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation  |
|   |  |   | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested? 38.2

How long has Agreement been in place? 8 months

When was purchase last rebid? N/A

Reason for request to waive bid? Unique Nature of Goods/Services

**Recommended Action:** (a) Waive the formal bidding process pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve Amendment 1 to the Agreement between the County of Lake and Social Solutions Global, Inc. (SSG) for the Service and Coordination of Activities Involved With the Lake County Continuum of Care Homeless Management Integration System (HMIS) Software for Fiscal Years 2020-21 through 2023-24 to allow for an increase to the total number of licenses provided and an increase to the contract maximum of \$137,670.00 for a total of \$253,570.00 and authorize the Board Chair to sign the Agreement.