



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Legislation Text

File #: 21-326, Version: 1

Memorandum

Date: April 27, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Shane French, Director of Information Technology

Subject: Authorize the IT Director to sign the ATO document as authorized agent in order to allow the County to purchase services from AT&T at Calnet contract rates

Executive Summary: (include fiscal and staffing impact narrative):

County Departments routinely purchase telecommunications services including telephone, internet, and wide-area-network services from telecommunications vendors. Calnet is a Statewide set of contracts used to efficiently purchase these services. As in the past, the County of Lake has been eligible to purchase services using the Calnet contracts as a California local government entity. The services offered on the Calnet contract are available at reduced prices and favorable terms compared to typical market rates. The County currently purchases most telecommunications services from the existing Calnet contract, but that contract is expiring and requires a new Authorization to Order to be signed.

In order to make purchases using the Calnet telecommunications contracts via AT&T, an eligible entity must sign the Authorization To Order document provided by the company. The Authorization To Order document certifies that the County is an authorized entity and that it wishes to be authorized to order services listed on the Authorization.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input checked="" type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input checked="" type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Authorize the IT Director to sign the ATO document as authorized agent in order to allow the County to purchase services

from AT&T at Calnet contract rates