



Legislation Text

File #: 21-435, Version: 1

Memorandum

Date: May 25, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: a) Approve Second Amendment to the Lease Agreement Between County of Lake and Ronn and Montie Westhart for Unit #1 Located at 15890 Kugelman Street in Lower Lake, from July 1, 2021 to June 30, 2024, and Authorize the Chair to Sign; and b) Approve Second Amendment to the Lease Agreement Between County of Lake and Ronn and Montie Westhart for Unit D Located at 15890 Kugelman Street in Lower Lake, from July 1, 2021 to June 30, 2024, and Authorize the Chair to Sign

Executive Summary: (include fiscal and staffing impact narrative):

The Department of Social Services has leased office and storage space at 15890 Kugelman Street in Lower Lake since 2012. This location houses our Facility Maintenance staff and department equipment. The Second Amendment to the Lease Agreement for Unit D is to extend the Lease Term by 3 years. The Second Amendment to the Lease Agreement for Unit #1 is to extend the Lease Term by 3 years and increase monthly rent by \$200. With these Amendments, the yearly rent cost for Unit #1 will increase to \$14,850.00 and the yearly rent cost for Unit D will remain at \$9,075.00.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$23,925 Amount Budgeted: \$23,925 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve Second Amendments to the Lease Agreements between County of Lake and Ronn and Montie Westhart for the Warehouse and Office Space located at 15890 Kugelman Street in Lower Lake, from July 1, 2021 to June 30, 2024, and authorize the Chair to sign

both Amendments.