



## Legislation Text

File #: 21-442, Version: 1

### Memorandum

**Date:** May 25, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Jonathan Armas, Animal Care and Control Director

**Subject:** Approve waiver of the 900 hour limitation for Animal Control employee Collette Hall

**Executive Summary:** (include fiscal and staffing impact narrative):

Collette Hall offered her assistance of the increased workload due to the COVID-19 response. As a result, she is nearing the expiration of her allotted 900 hours. Due to some turnover during COVID-19, Collette is necessary to care for lost and homeless animals who come through the shelter each day. Allowing Collette to use hours beyond 900 will allow the department to maintain an adequate staffing level through the fiscal year while new hires are undergoing the hiring process.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\$1,700\_ Amount Budgeted: \_\$1,700\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development               | <input type="checkbox"/> Disaster Recovery           | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration            | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                  | <input type="checkbox"/> Revenue Generation  |
|   |  |  | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:** Approve waiver of the 900 hour limitation for Animal Control employee Collette Hall.