



Legislation Text

File #: 21-462, Version: 1

Memorandum

Date: May 25, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Cathy Saderlund, Auditor-Controller

Subject: Approve Agreement between the County of Lake and CliftonLarsonAllen LLP for Audit Services for fiscal years ending June 30, 2021 for \$74,400, June 30, 2022 for \$75,900 and June 30, 2023 for \$77,400 with option to extend two additional years at not more than 2.5% per year and authorize the Chair to sign

Executive Summary: (include fiscal and staffing impact narrative):

On March 8, 2021 the Auditor-Controller released a Request for Proposal (RFP) for the Audit of Annual Financial Statements, with a deadline submittal date of April 2, 2021. Nine responses were received.

Per the bylaws of the County Audit Committee-VI Duties, Section 1: *The Audit Committee shall be responsible for selecting an independent audit firm to audit the County's financial records*-the Audit Committee met on April 15, 2021 to review the RFP responses. After lengthy discussion and unanimous consensus, the County Audit Committee selected the firm of CliftonLarsonAllen, LLC.

I respectfully request your review and approval of the audit agreement with CliftonLarsonAllen, LLC.

If not budgeted, fill in the blanks below only:

Estimated Cost: 74,400 Amount Budgeted: 74,400 Additional Requested: _____ Future Annual Cost: +2%

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve Agreement between the County of Lake and CliftonLarsonAllen LLP for Audit Services for fiscal years ending June 30, 2021 for \$74,400,

June 30, 2022 for \$75,900 and June 30, 2023 for \$77,400 with option to extend two additional years at not more than 2.5% per year and authorize the Chair to sign