



Legislation Text

File #: 21-462, Version: 1

Memorandum

**Date:** May 25, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Cathy Saderlund, Auditor-Controller

**Subject:** Approve Agreement between the County of Lake and CliftonLarsonAllen LLP for Audit Services for fiscal years ending June 30, 2021 for \$74,400, June 30, 2022 for \$75,900 and June 30, 2023 for \$77,400 with option to extend two additional years at not more than 2.5% per year and authorize the Chair to sign

**Executive Summary:** (include fiscal and staffing impact narrative):

On March 8, 2021 the Auditor-Controller released a Request for Proposal (RFP) for the Audit of Annual Financial Statements, with a deadline submittal date of April 2, 2021. Nine responses were received.

Per the bylaws of the County Audit Committee-*VI Duties, Section 1: The Audit Committee shall be responsible for selecting an independent audit firm to audit the County's financial records*-the Audit Committee met on April 15, 2021 to review the RFP responses. After lengthy discussion and unanimous consensus, the County Audit Committee selected the firm of CliftonLarsonAllen, LLC.

I respectfully request your review and approval of the audit agreement with CliftonLarsonAllen, LLC.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: 74,400 Amount Budgeted: 74,400 Additional Requested: \_\_\_\_\_ Future Annual Cost: +2%

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- Well-being of Residents
- Economic Development
- Community Collaboration
- Public Safety
- Disaster Recovery
- Business Process Efficiency
- Infrastructure
- County Workforce
- Clear Lake
- Not applicable
- Technology Upgrades
- Revenue Generation
- Cost Savings

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
 How long has Agreement been in place?  
 When was purchase last rebid?  
 Reason for request to waive bid?

**Recommended Action:** Approve Agreement between the County of Lake and CliftonLarsonAllen LLP for Audit Services for fiscal years ending June 30, 2021 for \$74,400,

**June 30, 2022 for \$75,900 and June 30, 2023 for \$77,400 with option to extend two additional years at not more than 2.5% per year and authorize the Chair to sign**