



Legislation Text

File #: 21-531, Version: 1

Memorandum

Date: June 15, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol J Huchingson, County Administrative Officer

Subject:

Executive Summary: (include fiscal and staffing impact narrative):

The Master Fee Schedule established by your Board provides the public with a convenient and transparent single source document that reflects all County service fees. In adopting the initial Master Fee Schedule, your Board expressed intent that it be routinely updated, and established the authority and procedures to accomplish such updates. Consequently, in accordance with Article XXVIII in Chapter 2 of the County Code, a Resolution adopting updates to the Master Fee Schedule is presented for your consideration.

These items came to light after approval of the annual update to the Master Fee Schedule on May 25, 2021. The attached Resolution and exhibit reflect staff's recommendation to amend fees related to the Public Services Department, and Water Resources fees.

The Public Services Department is requesting CPI increases to its Tonnage Rate, which was inadvertently omitted in the May 25, 2021 Master Fee Schedule update.

The Water Resources Department is requesting CPI increases to its Water Resources Programs, Drainage Easements, and Lakebed Encroachment Leases, which were inadvertently omitted in the May 25, 2021 Master Fee Schedule update.

Staff is recommending these adjustments to the annual update of the Master Fee Schedule, which shall become effective 07/01/2021 unless governed by Government Code 66017 in which case the fees will become effective 07/26/2021.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Adopt Resolution amending the Master Fee Schedule for departmental services rendered by the County.