



## Legislation Text

File #: 21-659, Version: 1

### Memorandum

**Date:** July 20, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Jonathan Armas, Director, Lake County Animal Care and Control

**Subject:** (a) Approve the Purchase of an Animal Control Box in the amount of \$30,776.15 and (b) authorize the Animal Care and Control Director or his designee to issue a Purchase Order

**Executive Summary:** (include fiscal and staffing impact narrative):

Animal Care and Control was granted an extraordinary request for \$35,000 that was allocated into the Animal Care and Control budget 2703, object code 62.74 for the capital asset purchase of a replacement Animal Control Box.

Animal Care and Control is scheduled to get a replacement truck this fiscal year for one of its aging trucks. The current box scheduled to be placed on the new truck has aged and requires constant maintenance. It is no longer cost efficient to maintain this box. Four vendors were contacted with one being non-responsive.

Three bids were received for the Animal Control Box. Diamond Truck Body was the low bidder in the amount \$30,776.15. This bid includes the box itself and the installation of the box.

Please approve the purchase of these items and authorize the Animal Care and Control Director or his designee to issue a purchase order.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \$30,776.15 Amount Budgeted: \$35,000 Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

☒ Not applicable

- |                                                  |                                                      |                                           |                                              |
|--------------------------------------------------|------------------------------------------------------|-------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Revenue Generation  |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:** The Animal Care and Control Department recommends (a) approval of the Purchase of the Animal Control Box from Diamond Truck Body in the amount of \$30,776.15 and (b) authorize the Animal Care and Control Director to issue a Purchase Order.