



Legislation Text

File #: 21-663, Version: 1

Memorandum

Date: July 27, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: Approve Contract between County of Lake and The Regents of the University of California for Training Services in the amount of \$225,292.50, from July 1, 2021 to June 30, 2022, and authorize the Chair to sign.

Executive Summary: (include fiscal and staffing impact narrative):

The University of California Davis Campus (UC Davis) provides essential training, including all related materials, for Social Services (DSS) employees. Trainings cover various topics including Civil Rights, Welfare Fraud- Prevention and Detection, Accounting and Fiscal trainings, and even Field Safety Training. Many of these courses are required in order to comply with State regulations. The trainings not required by State law provide valuable information that would not be readily available or cost effective without the UC Davis contract. Because the vast majority of trainings are held at DSS, there are no venue costs to provide, and no meal, travel, or lodging reimbursements are necessary for employees attending. Furthermore, DSS and UC Davis adapted to COVID-19 regulations and transitioned trainings into an online platform, which increased flexibility and allows more employees to attend trainings. DSS increased the contract to include up to 57 possible units for use in fiscal year 21/22, in order to offer more options to employees. In fiscal year 20/21, LCDSS held 8 UC Davis training sessions, which was fewer than average due to many cancellations in response to COVID-19 restrictions.

UC Davis has included a 7% Cost Share which provides the County with a \$16,957.50 discount.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$225,292.50 Amount Budgeted: \$225,292.50 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Approve Contract between County of Lake and The Regents of the University of California for Training Services in the amount of \$225,292.50, from July 1, 2021 to June 30, 2022, and authorize the Chair to sign.