



Legislation Text

File #: 21-677, Version: 1

Memorandum

Date: July 15, 2021

To: The Honorable Bruno Sabatier, Chairman, Lake County Board of Supervisors

From: Brian L. Martin, Sheriff/Coroner

Subject: Approve additional lift gate charges in the amount of \$300.00 from the purchase of kitchen equipment from Cook's Supply

Executive Summary: On May 25, 2021, your Board approved the purchase of a Tilting Skillet and Planetary Mixer from Cook's Supply. After the purchase order was issued and prior to the shipment of these items, it was determined that an additional charge of \$150.00 per item would be charged due to the lack of a forklift at the jail facility to offload the order.

The department forklift was inspected by an outside contractor and it was determined to be unfit for use. The forklift did not meet minimum requirements of the California Occupational Safety and Health Administration. Staff contacted a forklift repair company to attempt to bring the forklift up to code, however the vendor was unable to find the necessary parts to make the forklift safe. The forklift has been taken out of service and is no longer available for use. As a result, extra expenses have occurred resulting in these charges.

If not budgeted, fill in the blanks below only:

Estimated Cost: 300.00 Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--------------------------------------------------|------------------------------------------------------|-------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve additional lift gate charges in the amount of \$300.00 from the purchase of kitchen equipment from Cook's Supply

