



Legislation Text

File #: 21-860, Version: 1

Memorandum

Date: August 31, 2021

To: The Honorable Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer, Interim CDD Director

Subject: Amendment No. 1 to Agreement for Recruitment Services for Lake County Public Health Officer

Executive Summary:

As your Board is aware, it has been challenging, during the continuing pandemic, to secure the next full-time Public Health Officer (PHO) for the County of Lake. We have been actively recruiting since mid March 2021, with the support of a recruitment firm that has had considerable experience and success in filling this class in other jurisdictions. We are now in our third round of recruitment for the position and while the basic consulting rate is fixed, additional funds are needed for the third round of advertising, including geofencing, digital media, job boards and print.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$25,000. Amount Budgeted: 25,000. Additional Requested: \$3,000. Future Annual Cost: -0-
Costs are being charged to the Planning Budget and funds will be shifted internally, as needed, to cover.

Consistency with Vision 2028 (check all that apply):

☐ Not applicable

- | | | |
|----------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action:

Approve Amendment No. 1 to Agreement for Recruitment Services for Lake County Public Health Officer