



Legislation Text

File #: 21-1025, Version: 1

Memorandum

Date: October 19, 2021

To: The Honorable Lake County Board of Supervisors

From: Lars Ewing, Public Services Director

Subject: Approve a budget transfer in Budget Unit 1671, Buildings & Grounds, to increase capital asset account 62-74 for the purchase of an enclosed cargo trailer

Executive Summary: (include fiscal and staffing impact narrative):

Public Services budgeted \$7,000 in the 21/22 budget for the purchase of an enclosed cargo trailer to transport and store tools and materials for facilities maintenance work. Staff solicited quotes in accordance with the County purchasing code. All quotes exceeded the budgeted amount, consequently it is necessary to increase capital asset object code 62-74 in the amount of \$3,000 to appropriate additional funds. Funds are proposed to be transferred from the facilities maintenance inventory account, 38-00.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$9,900 Amount Budgeted: \$7,000 Additional Requested: \$3,000 Future Annual Cost: 0

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action:

Approve a budget transfer in Budget Unit 1671, Buildings & Grounds, to increase capital asset account 62.74 for the purchase of an enclosed cargo trailer