



Legislation Text

File #: 21-1363, Version: 1

Memorandum

Date: January 25, 2022

To: The Honorable Lake County Board of Supervisors

From: Jen Baker, Health Services Interim Deputy Director, on behalf of Carol J. Huchingson, Interim Health Services Director

Subject: Approve Lease for Commercial Property Located at 858 Lakeport Blvd, Lakeport from 2/1/22 through 2/28/23 @ \$2100 per month and authorize the Chair to Sign

Executive Summary:

Lake County Health Services has identified the need for additional work space to house the planned expansion to the COVID Response/Mitigation staff. The permanent solution to accommodate the additional staff will be to remodel the Bevins building file room into pod workspaces. This remodel effort will also include an upgrade to the HVAC system to ensure OSHA ventilation requirements are met for staff that will be assigned to this area. Health Services is currently working with Public Services to initiate this process. Unfortunately due to the project requiring multiple vendor quotes, backlogged scheduling of projects, and the large task of upgrading the HVAC, we anticipate this remodel to take up to one year to complete.

Originally, we selected another space in Lakeport, but had to change our plans after it was determined that said space was not ADA compliant. The property we are requesting your approval to lease is located at 858 Lakeport Blvd, Lakeport, in the plaza located by the old bowling alley. The property is 1400 square feet, is ADA compliant, and structured into the needed several individual office spaces. No repairs/remodel will be required for this space to be habitable. Additionally, because this space is turnkey ready the Department can still meet its projected timeline. The additional square footage of this space will allow for the new staff to have some storage area on premises, and allow a more functional workstation area for drop in Bevins staff. The cost of the lease from 2/1/22 through 2/28/23 is \$2100 per month, with the option to renew if needed.

In addition to this property being the most cost effective option of recent properties toured and requiring no repair/remodel to move in, it is also still under 1 mile away from the Bevins building. In fact this location is even closer than the previous property. This proximity ensures that staff at both locations can easily engage due to the minimal time involved traveling between locations.

This requested space rental and the Bevins file room remodel are fully funded through the ELC Expansion grant, and have been budgeted accordingly.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 (check all that apply):

☐ Not applicable

- ☐ Well-being of Residents
- ☐ Economic Development
- ☒ Community Collaboration

- ☐ Public Safety
- ☒ Infrastructure
- ☐ Business Process Efficiency

- ☐ Disaster Prevention, Preparedness, Recovery
- ☒ County Workforce
- ☐ Clear Lake

Recommended Action: Approve Lease for Commercial Property Located at 858 Lakeport Blvd, Lakeport from 2/1/22 through 2/28/23 @ \$2100 per month and authorize the Chair to Sign.