



Legislation Text

File #: 22-485, Version: 1

Memorandum

Date: May 17, 2022

To: The Honorable E.J. Crandell, Lake County Board of Supervisors

From: Susan Parker, Interim County Administrative Officer

Subject: Consideration and Discussion of Changes to the Board of Supervisors Annual Calendar for 2022

Executive Summary:

On November 2, 2021, your Board approved the 2022 Board of Supervisors meeting calendar which included a two day recommended Budget Hearing with dates of June 8 and 9, 2022 and a one day final Budget Hearing of September 13, 2022.

Staff requests a change in process and dates to allow a new County Administrative Officer to participate in the detailed Department budget presentations. The June 7th recommended budget hearing will include each department's initial budget requests for FY 22/23.

Departments will be encouraged to limit their expenditures until the final budget is approved in September. Capital assets specifically would not be allowed to be purchased unless explicitly identified in the Recommended Budget. Funding sources, Fund Balance Available, and updated plans for the fiscal year will have a higher degree of certainty in September. Departments would present a detailed summary of each budget unit's requested budget over the course of the two day final recommended budget hearings.

Staff proposes the recommended Budget Hearings on June 8th and 9th be rescheduled for one day on the regular board meeting date of June 7, 2022.

The final budget hearing schedule for September 13th would then be scheduled as two separate meetings on September 21 & 22, 2022.

If your Board is agreeable to these recommendations, staff will populate your calendars accordingly.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 (check all that apply):

☐ Not applicable

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input checked="" type="checkbox"/> Clear Lake |

Recommended Action: By motion, a) cancel recommended/final recommended Budget Hearing meetings previously calendared for June 8 and June 9, 2022 and September 13, 2022; b) add the recommended Budget Hearing to the June 7, 2022 BOS meeting; and c) schedule the final Budget Hearing for September 21 and 22, 2022.