



Legislation Text

File #: 22-572, Version: 1

Memorandum

Date: June 1, 2022

To: The Honorable Lake County Board of Supervisors

From: Barbara Ringen, Treasurer-Tax Collector

By: Liz Martinez, Assistant Treasurer-Tax Collector

Subject: (a) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2022-23 MPTS property tax system maintenance, Online Business Property Filing License/Support and the Transient Occupancy Tax Licensing/Support in the amount of \$211,183.90 and authorize the Chair to sign; and (b) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc. for FY 2022-23 online tax bills and e-payment processing services, in the amount of \$6,162.29, and authorize the Chair to sign.

Executive Summary:

The 2022-23 Megabyte Property Tax System maintenance contract and database support and web services addendums are presented herein for your consideration and approval.

The MPTS Property Tax System Maintenance Agreement includes software maintenance, database administration, user training, Online Business Property Filing Licensing/Support and Transient Occupancy Tax Licensing/Support. The Maintenance Agreement for fiscal year 2022-23 is \$211,183.90. The Web Services addendum provides online tax bills and e-payment processing for an additional \$6,162.29.

These expenditures are offset by the Tax Cost fee of \$20 for delinquent 2nd installments. Primary users of the system are the Tax Collector, Auditor and the Assessor. The county has more than 150 registered users on the system and provides online public access via the Tax Collector's website.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |

☐ Not applicable

☐ Community Collaboration

☐ Business Process Efficiency

☐ Clear Lake

Recommended Action: (a) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2022-23 MPTS property tax system maintenance, Online Business Property Filing License/Support and the Transient Occupancy Tax Licensing/Support in the amount of \$211,183.90 and authorize the Chair to sign; and (b) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc. for FY 2022-23 online tax bills and e-payment processing services, in the amount of \$6,162.29, and authorize the Chair to sign.