



## Legislation Text

File #: 22-659, Version: 1

### Memorandum

Date: June 28, 2022

To: The Honorable Lake County Board of Supervisors

From: Mary Darby, Community Development Director

Subject: Consideration of Extending Accela Civic Platform Permitting Software and Supporting True Point Maintenance Services for Accela

#### Executive Summary:

Lake County moved to an Accela Civic Platform for permit tracking in 2016. In 2016, Accela provided the Community Development Department (Department) with 10 user licenses. In 2021, the Department upscaled to 23 user licenses. Currently, the Department has a need to upscale the Civic Platform Permitting Licenses to an additional 8 users due to the increase of staff members. This upscale would provide CDD with 31 user licenses.

In addition, CDD is requesting the approval for further support of True Point Solutions professional services in the amount of \$18,600 for a total of 120 hours of support services.

Attached are the following support documents: 1) Original Accela contract; 2) True Point Solutions contract; and 3) the proposed contracts for approval of either a one-year, or three years of extended Accela Civic Platform Services.

#### If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

#### Consistency with Vision 2028 (check all that apply):

☐ Not applicable

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety               | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Economic Development    | <input type="checkbox"/> Infrastructure                         | <input type="checkbox"/> County Workforce                            |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                                  |

#### Recommended Action:

It is my recommendation that BOS approves the Accela Civic Platform Software and the True Point Accela Platform Services