



Legislation Text

File #: 22-685, Version: 1

Memorandum

Date: June 28, 2022

To: The Honorable E.J. Crandell, Chair, Lake County Board of Supervisors

From: Susan Parker, County Administration Officer

Subject: (a) Waive the formal bidding process, pursuant to Lake County Policy and Procedures, Section 4, Consultation Selection, Subsection 4.1.4.; and (b) Approve Agreement for Recruitment Services for Lake County Public Health Officer between County of Lake and Mosaic Public Partners in the amount not to exceed \$29,000, and Authorize the Chair to Sign

Executive Summary:

On June 21, 2022, your Board accepted the resignation of the Public Health Officer (PHO) Dr. Erik McLaughlin. In response to our emergent need to fill this position, staff requests that your Board waive the competitive bidding process in order to provide the State mandated services of a Public Health Officer.

It has been challenging to recruit for a full time Public Health Officer (PHO) for the County of Lake. This challenge is not unique to Lake County; other counties are experiencing the same challenges due to the repercussions of the COVID-19 health pandemic and the shortage of available health professionals.

Based on the responses of the PHO recruitment last year, HR contacted those firms and additional firms (6 in total) and only 1 qualified firm responded. Most firms do not have the capacity to respond as they are currently unavailable to provide the services we need.

Staff requests that your Board waive the competitive bidding process pursuant to Lake County Policy and Procedures, Section 4, Consultation Selection, Subsection 4.1.4. The Board of Supervisors may waive the competitive bidding process under the following circumstances that pertain to this request:

1. A situation threatening the public health or safety when time is of the essence in obtaining consultant /contractor services.
2. A situation in which following this policy would cause an interruption of essential public services.

In addition to this professional recruitment, staff will post this announcement and explore other

opportunities as presented for this recruitment.

Staff recommends waiving the competing bidding process for the reasons stated previously and the lack of responsive applicants and approve the agreement for Recruitment Services for the PHO with Mosaic Public Partners in the amount of \$ 29,000.00.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$29,000 Amount Budgeted: \$0 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 (check all that apply):

☐ Not applicable

- ☒ Well-being of Residents
- ☐ Economic Development
- ☐ Community Collaboration

- ☒ Public Safety
- ☐ Infrastructure
- ☐ Business Process Efficiency

- ☐ Disaster Prevention, Preparedness, Recovery
- ☐ County Workforce
- ☐ Clear Lake

Recommended Action:

- (a) Waive the formal bidding process, pursuant to Lake County Policy and Procedures, Section 4, Consultation Selection, Subsection 4.1.4.**
- (b) Approve Agreement for Recruitment Services for Lake County Public Health Officer between County of Lake and Mosaic Public Partners in the amount not to exceed \$29,000, and Authorize the Chair to Sign**