



## Legislation Text

File #: 22-829, Version: 1

### Memorandum

Date: August 9, 2022

To: The Honorable Lake County Board of Supervisors

From: Crystal Markytan, Director, Lake County Department of Social Services

Subject: **Authorize the Social Services Director to Sign a Purchase Order, Executing the Purchase of 100 Computer Workstations, from CDW-G, in the Amount of \$101,106.90, and authorize the Chair to sign.**

#### Executive Summary:

Due to changing technology, our department must periodically upgrade our electronic and data equipment to keep up with the demands of the systems we are mandated to use. The workstation models identified for replacement date back to 2016, and we must upgrade for security and functionality.

Our team recommends purchasing the equipment from CDW-G. CDW-G is a California Multiple Award Schedules (CMAS) vendor. Purchasing from a CMAS vendor fulfills the competitive bidding requirement, and no waiver of that requirement is necessary. Purchasing from CDW-G would save the department **\$20,000** with this purchase.

#### If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

#### Consistency with Vision 2028 (check all that apply):

☐ Not applicable

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety                          | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Infrastructure                         | <input checked="" type="checkbox"/> County Workforce                 |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                                  |

**Recommended Action:** Authorize the Social Services Director to sign the Purchase Order to CDW-G for 100 laptop workstations for a total amount of \$101,106.90, and authorize the Chair to sign.

Thank you for your consideration.