



Legislation Text

File #: 23-135, Version: 1

Memorandum

Date: 2-14-23

To: The Honorable Lake County Board of Supervisors

From: Mireya G. Turner, Community Development Director
William Collins, Chief Building Official
Marcus Beltramo, Code Enforcement Manager

Subject: Approve First Amendment to Agreement between County of Lake and TruePoint Solutions for as-needed permitting software services, in the amount of \$19,965.00 and authorize the Chair to sign.

Executive Summary: Staff requests to extend the contract with TruePoint Solutions for as-needed permitting software services used for the configuration, troubleshooting and upkeep of the Community Development Department's permitting software, Accela. While the additional funding will put us over \$25,000 in total cost for FY22/23, Staff requests the Board consider section 2-38.2(3) of the Lake County Code which provides an exception to competitive bidding is appropriate in this instance. Due to the added cost of the time it would take for a new service provider to get up to speed with what the County needs from Accela as well as staff time updating the new service provider, starting with a new provider at this point would produce no economic benefit to the County.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (*describe process undertaken in "Executive Summary"*)

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☒ Well-being of Residents

☐ Economic Development

☐ Community Collaboration

☐ Not applicable

☒ Public Safety

☐ Infrastructure

☐ Business Process Efficiency

☒ Disaster Prevention, Preparedness, Recovery

☐ County Workforce

☐ Clear Lake

Recommended Action: Staff recommends the Board of Supervisors approve the First Amendment to the Agreement between the County of Lake and Truepoint Solutions for as needed services up to \$19,965.00, and authorize the Chair to sign.