



Legislation Text

File #: 23-164, Version: 1

Memorandum

Date: February 14, 2023

To: The Honorable Lake County Board of Supervisors

From: Susan Parker, County Administrative Officer By Stephen L. Carter, Jr., Assistant County Administrative Officer

Subject: Mid-Year Budget:
(a) Consideration of Resolution Amending Resolution No. 2022-118 to Amend the FY 2022-23 Adopted Budget by Adjusting Reserves, Fund Balance Carry Over, Revenues, and Appropriations;
(b) Consideration of Resolution Amending Resolution 2022-119 to Amend the Position Allocations for FY 2022-23 to Conform to the Mid-year Budget Adjustments; and
(c) Consideration of Resolution Amending Adopted Budget for FY 2022-23 to Establish Fund 74-John T. Klaus Park, Budget Unit 7074-John T. Klaus Park

Executive Summary:

Staff has completed a collaborative mid-year review of the FY 2022-23 budget and associated staffing levels. The resulting recommendations are reflected in attachments hereto.

The mid-year budget resolution makes necessary adjustments to selected budget units to continue funding County operations through the remainder of the fiscal year. The attached Mid-Year Budget Highlights narrative provides an overview and brief summary of the status of the County's FY 2022-23 Budget at the mid-year point, as well as describing the details of the requested budget adjustments.

The Resolution establishing Fund 74, Budget Unit 7074 - John T. Klaus Park will allow for private contributions in the amount of \$2,000,000 to be used for the improvement and maintenance costs of the park.

County Department Heads and their fiscal staff continue to monitor expenditures closely and provide the necessary information for your Board to make budget decisions. We greatly appreciate the assistance of the Department Heads and their staff in preparing this report and presenting the recommendations herein for your Board's consideration.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

- ☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (*describe process undertaken in "Executive Summary"*)
- ☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)
- ☐ For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf) <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☐ Not applicable

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input checked="" type="checkbox"/> Clear Lake |

Recommended Action:

- (a) Adopt Resolution Amending Resolution No. 2022-118 to Amend the FY 2022-23 Adopted Budget by Adjusting Reserves, Fund Balance Carry Over, Revenues, and Appropriations.
- (b) Adopt Resolution Amending Resolution 2022-119 to Amend the Position Allocations for FY 2022-23 to Conform to the Mid-year Budget Adjustments.
- (c) Adopt Resolution Amending Adopted Budget for FY 2022-23 to Establish Fund 74-John T. Klaus Park, Budget Unit 7074-John T. Klaus Park.