



Legislation Text

File #: 24-823, Version: 1

Memorandum

Date: August 6, 2024

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Anthony Arton, Health Services Director

Subject: Approve Amendment #1 to the Agreement Between the County of Lake Health Services Department and Sheila McCarthy Occupational Therapist to increase total hours not to exceed 564 hours annually with maximum compensation of \$58,204.80 and Authorize Board Chair to sign

Executive Summary:

The Health Services Public Health Division has an existing Agreement in place with Sheila McCarthy, Occupational Therapist, to provide services for California Children’s Services (CCS) and Medical Therapy Program (MTP) through fiscal year 2023-2024.

The attached Addendum requests that the total hours allowed be increased to 564 hours (47 hours a month) to more accurately reflect the total clinic hours and telehealth visits required for program needs. It also increases the maximum compensation to offset these additional hours for a maximum compensation amount of \$58,204.80.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply): Not applicable

Fully Article X. <
https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or
Consultant Selection Policy <[http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>
-Compliant (describe process undertaken in “Executive Summary”)

Section 2-38 <
https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>
Exemption from Competitive Bidding (rationale in “Executive Summary,” attach documentation, as needed)

For Technology Purchases: Vetted and Supported by the Technology Governance Committee <
<http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)

Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

- (check all that apply):
- Well-being of Residents
 - Economic Development
 - Community Collaboration
 - Not applicable
 - Public Safety
 - Infrastructure
 - Business Process Efficiency
 - Disaster Prevention, Preparedness, Recovery
 - County Workforce
 - Clear Lake

Recommended Action: Approve Amendment #1 to the Agreement Between the County of Lake Health Services Department and Sheila McCarthy Occupational Therapist to increase total hours not to exceed 564 hours annually with maximum compensation of \$58,204.80 and Authorize Board Chair to sign.